

# GUIDE TO TROOP 258

[WWW.TROOP258.COM](http://WWW.TROOP258.COM)



**MONTGOMERY, OHIO**

**2011-2012**

Policies

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Information

Revised September 1, 2010

## WELCOME

Welcome to Troop 258. This booklet was put together to let you know a little about our troop. For those scouts and families that are new to Boy Scouts we have included tips that help provide a smooth transition into Boy Scouts.

Troop 258 is sponsored by the Montgomery Presbyterian Church, (MPC) located at 9994 Zig Zag Rd and belongs to the Blue Jacket District of the Dan Beard Council. Our troop is the oldest in Montgomery and was chartered in 1930 by the Dan Beard Council. Montgomery Presbyterian Church has quite a long-standing tradition and commitment to Boy Scouting. We are proud to have MPC as our sponsor.

Membership in the troop is open to all boys regardless of residency or religious affiliation. The requirements for any boy to join Boy Scouts are that he has completed the 5<sup>th</sup> grade, is eleven (11) years old or has earned the Arrow of Light Award. To join Troop 258 we require the following:

1. Complete the Official BSA Registration Form (attached)
2. \$15.00 for registration/re-chartering (or \$27.00 if you want Boys Life). Please make check out to Troop 258.
3. \$40.00 to open Camping Account for each participant (boy and participating adult(s)). Please make check payable to Troop 258 (can be included with registration check –please document what each monies are for)
4. Complete a Class 1 and Class 2 Personal Health and Medical Record (Please see our web site under forms)
5. Read this packet and sign the agreement at the end.
6. Complete the pamphlet exercises “How to Protect Your Child from Child Abuse” a Parent’s Guide found in the front of the Scout Handbook.
7. Return all forms to the Advancement Chair (see list of Adult Leaders on last page)

Parents are encouraged to attend a troop meeting. They can meet other members of the troop, understand more about the workings of the troop and get many of their questions answered.

### Scout Handbook

Each scout must have a copy of the Scout Handbook. These books can be purchased at the Scout Shop located on 2331 Victory Parkway in Walnut Hills. Information in the books is very useful to scouts and parents. Boys not having books will find it almost impossible to work on advancements. For boys and families new to Boy Scouts (even those familiar with Cub Scouts) we strongly recommend that pages 1-27 of the handbook be read very carefully. Different than Cub Scouts, Boy Scouts is more scout directed and advancement is done on an individual level. The introductory section of the Handbook does an excellent job outlining this for new scouts. **Handbooks should be brought to each troop meeting and to most activities.**

## Scout Uniform

Troop 258 requires Boy Scout Class A uniform shirt. This consists of a short-sleeved Boy Scout shirt, olive epaulets, Dan Beard Council patch, and troop # 258 patch. The troop will supply patrol, advancement and leadership patches that should be applied to the shirt. Merit badges should be displayed on the sash that is available at the scout shop. Webelo scouts should continue to wear their arrow of light badge on their Boy Scout uniform. The religious emblem can also be worn throughout boy scouting.

Uniforms are to be worn at all troop meetings, summer camp, and during other special functions. When uniforms are worn, they will be **buttoned** and **shirttails will be tucked in. (PLEASE NO SPORT SHORTS)** Uniforms are to be kept in a clean and neat condition. All current patches and badges should be displayed.

A Boy Scout Class B uniform consists of any combination of scout T-shirts or red scout knit shirts with pants or shorts. Troop 258 provides each scout and registered adult with a Quick Dry Class B T-shirt. These are typically worn at scouting events when the Class A is not required.

## Registration, Dues and Fees

Personal Accounts are established for each scout (and parents who attend outings) and maintained by the Treasurer. Those who participate share the cost of outings and activities. After an activity, the transportation costs, food expenses and any other activity related fee are totaled and divided among the participating scouts. Each scout's individual account is then debited accordingly. Each scout should maintain a positive balance in his account to cover upcoming activities. The Treasurer would also appreciate payments being made quarterly to minimize the number of checks written. If a scout's account is significantly in arrears he will be asked to make a payment. If no action is taken, he may be prevented from participating in future scout outings until his account is current.

Instead of dues each boy is required to participate in fundraising events. The monies generated cover bus repairs, bus insurance and advancement awards and equipment. Most recently the fundraising events have included a) Selling Montgomery Directories and b) A Rummage Sale each spring held at MPC. Patrols were required to sell an allotment of directories 180 directories in the most recent fundraiser. Directories have been published by our Troop every two years since 1998.

Additional fundraisers besides the Directories Sale and Rummage Sale will be handled as follows:

1. A record is kept of all boys that participate in fundraisers.
2. Based on the fundraiser, a dollar amount will be added to each scout's personal account.
3. Funds in personal accounts can be used to pay for any scout expense such as summer camp or even purchase of personal scout equipment. No money can be given to a scout because this could be considered income wages and be subject to taxation.
4. If a scout drops out of the troop, all funds in his account revert to the general troop fund.

Each boy is responsible for paying his own annual re-chartering fee. The Troop pays the re-chartering fee for all adults.

## Troop Mission Statement

The mission of the national Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law and endorse the national “Aims of Scouting” which are Character Development, Citizenship Training and Personal Fitness.

Troop 258 implements this mission by:

- Encouraging boy leadership through patrols and non-patrol leader positions of responsibility using the patrol method with significant guidance and input from adult leaders.
- Striving to maintain at least a 1:4 ratio of registered adult leaders to youth.
- Providing frequent opportunities to advance but permitting the scout to advance at his own pace. Rank advancement is not required for participation but is highly encouraged. We encourage scouts to take advantage of numerous merit badge opportunities, in particular working individually with a counselor.
- Reinforcing the idea of a scout is reverent; where all religions are respected, all meetings are opened or closed with prayer, grace is said before meals, a devotional is held on monthly campouts, and scouts are encouraged to work toward their religious award.
- Encouraging older scouts to reach out to younger scouts and help mentor them according to the Scout Law. We strive to maintain positive male role models in leadership positions, both youth and adult, working in a friendly and welcoming environment.
- Striving to have every registered leader complete Youth Protection and Basic Leader Training. (Please see the Dan Beard website to do these course’s on line) We encourage adult leaders to take advantage of all Council provided training. We want our youth leaders appropriately trained and encourage the Senior Patrol Leaders and Junior Assistant Scoutmasters to complete National Youth Leadership training.
- Having our troop outdoor program include monthly campouts during the academic school year, long-term summer camp, and high adventure trips at least every other year. Outdoor scouting skills are taught and reviewed at designated troop meetings and campouts throughout the year and culminate with the Field Day Competition held either in the spring or the fall. The Outdoor Chair coordinates this program.
- Encouraging Personal Growth. Scouts are instructed and provided opportunities to develop their interpersonal and social skills, to speak in public, to think on their feet and meet every challenge head on. Merit badges, rank requirements, guest speakers, outdoor events and high adventure trips offer learning opportunities and experiences generally not afforded the general public. Our Troop encourages the scouts to look into unfamiliar areas or those outside their comfort zone in order to grow and enhance their learning experience.
- Having the Troop committee as the policy making board for the troop. It performs quality assurance functions to ensure the troop operates within BSA guidelines and provides a quality program in accordance with the organizational charter.

- Treating the Scout uniform with respect. Our Troop considers the Class A uniform to include the Scout Shirt (long or short sleeve) with the appropriate insignia and with no troop designated neckerchief. Scout Trousers or Shorts and Socks are optional. The Uniform is to be worn at all troop meetings and events unless instructed otherwise and is to be buttoned and tucked in at all times. **Please No Sport Shorts with Class A Uniforms** Class B uniforms are worn at most outdoor events and campouts.

## Troop Organization

The troop is organized into the following groups of people.

1. Troop Committee is composed of registered leaders who set troop policy and fall under the direction of the Committee Chairman and includes: Secretary, Advancement Chairperson, Outdoor/Activities Chairperson, Equipment Chairperson, Training Chairperson, Chartered Organizational Representative and Scoutmaster.
2. Adult Staff is the Scoutmaster and Assistant Scoutmasters.
3. Patrol Leadership Council consists of scouts in the following leadership positions:
  - A. Junior Asst. Scoutmaster (responsible for SPL & ASPL)
  - B. Senior Patrol Leader, (responsible for Patrol Leaders and Asst, Patrol Leaders)
  - C. Assistant Senior Patrol Leader, (responsible for non-leader positions)
  - D. Patrol Leaders (responsible for members and activities of his patrol)
  - E. Scribe (records minutes of PLC meeting, tracks attendance and advancement)
  - F. Quartermaster (responsible for organizing and maintaining troop gear)
  - G. Grubmaster (responsible for tracking and maintaining inventory of food and paper goods)
  - H. Chaplain's Aide (responsible for monthly campout services, and leads troop prayers)
  - I. Historian (responsible for documenting and preserving troop activities and events)
  - J. Librarian (maintains and organizes troop files and library)
  - K. Troop Guide (older experienced scout who mentors younger scouts)
  - L. Den Chief. (Assists the Den Leader or Webelos Leader of a local Pack)
4. Patrols are Groups of 6 10 scouts.

## Troop Meetings

The troop holds regular troop meetings in Fellowship Hall at the Montgomery Presbyterian Church. The meetings are Thursday nights from 7:00 PM to 8:30 PM unless announced otherwise. PLC meetings (**First Class Scouts and above**) are held on the 2<sup>nd</sup> Monday of each month at 7pm at the Church. Generally the Parents Meeting is the 2<sup>nd</sup> Thursday of the month and that is not attended by the scouts.

A normal troop meeting agenda consists of:

1. Gathering
2. Opening
3. Announcements
4. Patrol Meeting
5. Skill Instructions or Guest Speaker
6. Skill Competition or Recreational Activity
7. Final Announcements
8. Closing

The meeting is run by various boys in the troop under the leadership of the Senior Patrol Leader.

We encourage parents to arrive by 8:15 to hear announcements and participate in the closing ceremony.

The first meeting after a weekend activity may be for equipment cleanup and inspection.

## **The Patrol Method**

Troop 258 operates under the Patrol Method of Scouting as developed by Sir Robert BadenPowell in England. It was found that a group of eight was the most efficient method of developing leadership and accomplishing goals. Today, a patrol consists of 6-10 boys under the leadership of a Patrol Leader. The Scoutmaster appoints the Patrol Leader. His primary responsibility is to represent and make known the wishes of his patrol at the Patrol Leadership Council [PLC]. The Patrol Leader is also responsible for relaying information from the PLC to the patrol; ensuring people are assigned to required tasks and the conduct of patrol members. Patrol members participate in all activities as a team. Part of learning to lead is by first learning to follow. It is important to understand that the boys run the troop with guidance of the adult leaders. The Patrol is the Key and the Patrol Leader is the Key Man.

## **Advancement (The Trail to Eagle Scout)**

Advancement through scouting to the rank of Eagle is an important part of the scouting experience and is completely explained in the Scout Handbook. Troop 258 has two adult leaders to help and advise the boys on advancement. One leader is an Asst. Scoutmaster that has been assigned to train and guide newer scouts on the skills and requirements needed to obtain the ranks of Scout, Tenderfoot, Second Class and First Class. The other leader is the Eagle Coordinator who manages the Eagle application process including counseling scouts on their Eagle projects. The Advancement Chairman is responsible for maintaining advancement records, scheduling boards of review, managing merit badge counselors and ordering patches. **Scouts are responsible for completing advancement requirements on their own and for maintaining a complete record of their own advancement.** Opportunities for completing advancement requirements will be provided to the scouts; it is the scouts' responsibility to take advantage of those opportunities. The troop has five basic rules about advancement.

1. The signature of a member of the Adult Staff is required to complete any advancement. Parents cannot signoff advancement or merit badge requirements for their son.

2. . The Advancement Chairman reserves the right to disallow any advancement or merit badge signed off by an unapproved or unqualified individual.
3. Scouts must obtain a blue merit badge card (blue cards) from the Scoutmaster with his signature ***prior to starting a merit badge***. The scout will be given credit for completing a merit badge when he returns the signed card to the Advancement Chairman or designee.
4. Boys are encouraged to advance but will not be pushed to advance. Troop leaders are responsible for providing advancement opportunities but are not responsible for ensuring a scout advances in rank. The boys must take responsibility for their rank advancement.
5. Even though the Advancement Chairman maintains records of each scout's advancement, **it is each scout's responsibility to maintain written proof of his advancement**. The Scout Handbook provides a place to have requirements signed off; scouts will be given a signed card for each merit badge and rank advancement. **Possession of a patch is not considered proof of advancement. Eagle rank will not be granted without documented proof that all requirements have been completed. It is important to keep the blue cards in a safe place. Keep a photocopy of the rank advancement from your son's scout book as well. If the book is lost you will have a record of advancements.**

## **Court of Honor**

The troop schedules three Courts of Honor each year. A Court of Honor is a special troop meeting where all family members are invited. The meeting is held for the purpose of providing recognition to those scouts who have earned rank advancement, merit badges, qualified for troop positions, or other accomplishments.

The entire family is encouraged to attend even if a scout has not earned any special recognition for troop support and because the meetings are also used to discuss the troop's accomplishments and future activities. Courts of Honor are generally scheduled on meeting nights and may include food and drink. See the troop calendar for the dates these events will be held.

## **Troop Activities**

Most major troop activities are planned several months in advance and the times and dates are published in the Troop Calendar. Please keep track of these dates to help avoid conflicts. The troop depends on parent support so their son attends as many troop activities as possible. Upcoming outings (dates and times) are reviewed at the meetings and can be found on the website ( [www.troop258.com](http://www.troop258.com) )

Schedule changes and additions will be communicated by special notice. Detailed information about monthly activities is usually available for pick up at troop meetings or on the website. We encourage everyone to watch the calendar and we especially encourage all parents to ask their sons about any handouts they may have received at the troop meetings. Handouts are usually available on a table at every meeting and the scouts are encouraged to bring them home. All announcements can be found on the website which are posted weekly. At the troop meetings signup sheets are also available for scouts to reserve a spot on an outing. Permission slips are required of all boys prior to attending an outing. Permission slips can be found on the website about a week before each outing or activity.

Parents are ALWAYS WELCOME on all outings and activities. The more parents involved, the better the scouting experience will be for your son.

## **Equipment**

Troop 258 has been fortunate enough to own quite a bit of troop equipment. The troop currently has tents, stoves, lanterns, cooking equipment, tarps, rain flies and other gear worth thousands of dollars. Scouts are expected to treat this equipment with respect and will pay for anything damaged or lost through their carelessness.

Personal equipment is something every scout will eventually need. The Scout Handbook contains a list of items that every scout is expected to have at each camp out. Sleeping bags and good rain gear are a must. Other items such as boots, backpacks and sleeping pad are highly recommended. There are a number of experienced campers among the adult staff who can help in selecting the best items and advise you on where to purchase them. Please see the Gear Guide under the forms section on our website.

## **Personal Gear Required**

Backpack (Internal or External Frame)  
Pack Cover  
Small Backpack (for day hikes)  
Pocketknife  
First Aid Kit  
Extra Clothing  
Seasonal Outerwear  
Sturdy Rain Gear  
(2) 1 Qt. Water Bottles  
Flashlight

Compass  
Sleeping Pad  
Eating Kit (Plate, Bowl, Cup)  
Fork, Knife, Spoon  
Toiletries  
Sleeping Bag (rated to 20°)  
Or  
40° Sleeping Bag and 0° Sleeping Bag  
Camp Pillow (optional)

## **Active participation**

All members of Troop 258 are expected to participate in all phases of the troop program. We have one of the best programs with the best scouts. After all it's your son we are talking about!! Unless each person is willing to do his/her share, the troop as a whole will be less successful. This means regular attendance at troop meetings, monthly activities, service projects and fundraisers is very important to the success of the troop. Important planning takes place at the weekly troop meetings and patrol leaders meetings, and it is vital that scouts attend to help with that planning. We realize that there will be times when scouts cannot attend due to illness, family problems or school functions. We would appreciate it if the scouts would contact their Patrol Leader when they cannot attend an activity.

## **Parent Support**

A key element in maintaining and improving the quality of Troop 258 is to have active parent support. To be successful, scouting must be a family activity. Parent support does not consist of just driving your son to and from troop meetings. Good parent support consists of the following:

1. Making sure your son attends all troop activities in uniform and is prepared for them.
2. Participating by going on campouts and other activities. We need parents involved in all activities. You are always welcome on our outings and activities.
3. Encouraging your son's scout advancement.
4. Taking an active interest in his scouting activities.
5. Attending parent meetings, Courts of Honor and other family activities.
6. Joining the Troop Committee. The committee is made up of parents and meets once a month to discuss troop policy.
7. Supporting fundraising projects. Monies raised are used for transportation, awards, troop equipment and to provide a quality program
8. Becoming a Merit Badge Counselor for the troop. A Counselor must be proficient in the merit badge subject by vocation, avocation, or special training. There are 120 merit badges so there should be something you know about.
9. Becoming a registered leader. Good leaders are always in demand. Interested Parents should talk with the Committee Chair.
10. Volunteering when opportunities present themselves or when help is needed.

## **Discipline**

Scouting activities are meant to be learning experiences in an atmosphere that is fun for everyone involved. Scouting and Troop 258 have rules that must be followed in order for everyone to enjoy himself. The rules of Scouting can be found in the Scout Oath and the Scout Law and troop rules of conduct.

The "Spirit of Scouting" dictates high expectations for the behavior of troop members. Selfcontrol and selfdiscipline are attributes expected from all scouts in Troop 258. In order to ensure the health and

safety of troop members and the effective operation of the troop, disciplinary actions may sometimes be necessary. Discipline and control must be treated on an individual basis, realizing that basic discipline is preventative in nature rather than regulatory or restrictive. Scouts will receive positive reinforcement when exhibiting appropriate behavior. Troop adult leaders are ultimately responsible for the behavior of troop members and therefore will be expected to enforce a fair and consistent disciplinary plan.

Disciplinary action will consist of four (4) levels. Some conduct will result in the immediate escalation of the disciplinary level (i.e. use of drugs is an automatic Level 3 action).

*Level 1* Personal Conference: Action taken for first offense of less serious rules. Consists of a counseling session between adult leader(s) and scout(s).

*Level 2* Letter to Parents: Action taken when Level 1 is not successful, or for breaking more serious rules. Consists of writing a letter to the parents with a copy going to the Troop Committee Chair. The letter will contain the following:

1. Description of inappropriate behavior.
2. Description of immediate disciplinary action.
3. Request for parents' cooperation in the matter and an offer to counsel with both scout and parents.
4. Notification to scout and parents that if improper behavior continues, disciplinary action will be raised to Level 3.

*Level 3* Disciplinary Hearing: Action taken when Level 1 & 2 actions have not been successful, or for more serious behavioral problems. Consists of a meeting between the adult leadership, scout(s), parents and the Troop Committee. Disciplinary action may include such items as active probation (scout continues to participate in activities), inactive probation (scout does not participate in troop activities for a period of time), rank advancement suspension, reimbursement for damages, termination from troop or etc.

*Level 4* Termination: If the above actions fail to correct behavioral problems, the Troop Committee will notify the scout(s) and parents that the scout(s) is no longer welcome to participate in any troop functions and will be dropped from the troop roster. This action will require the majority vote of all registered adult leaders and committee members.

## **Troop Rules of Conduct**

1. Each scout is expected to know and abide by these rules. Ignorance will not be considered an excuse for breaking the rules. Common sense will prevail in all situations and interpretations of these rules.
2. Each scout will provide a phone number where his parents or a designated individual may be reached in case of an emergency or disciplinary action is required.
3. A scout may be sent home from any activity if Level 1 disciplinary actions are not successful.
4. Scouts will respect other people's property (INCLUDING MPC PROPERTY) and will not

touch anything that is not their own without permission. Level 1

5. **Scouts will stay in fellowship hall during scout meetings** unless instructed to move to a classroom area. Scouts are not to play tag or run throughout the church and are not permitted in the lobby or sanctuary area during scout meetings. Level 1 3rd warning Level 2
6. No one may leave a scout meeting/function without permission. Level 2
7. Stealing will not be tolerated. Any scout caught stealing will be sent home. Level 2
8. No running in camp. Level 1
9. No radios, televisions or tape/cd players at troop activities without prior approval. Items will be confiscated and given back at the end of the activity. Personal cassette/CD/radio players with headphones may be permitted on the bus with scoutmaster approval. These same units are not permitted during campouts or other activities.
10. Scouts while attending any scout function will use no alcohol, tobacco or drugs. Level 3
11. Firearms, BB Guns, fireworks, slingshots, bows & arrows, sheath knives & larger knives, or other weapons, toys etc. deemed inappropriate by adult leaders are not to be brought to scout functions. (They will be confiscated) Level 3
12. Proper uniform is expected at each troop activity. Uniforms need not be worn to outdoor activities but will be brought along on some outings. Leaders are expected to set the example. Level 1
13. No littering. Level 1
14. Troop equipment will be respected. Equipment damaged or destroyed through carelessness or horseplay will be repaired or replaced by the offending individual before he is allowed to attend another troop function. Minimum Level 2.
15. No bare feet around campsites. Level 1.
16. The number of people in a tent will not exceed the tents designation. Level 1.
17. Troop members will follow the directions of both adult and junior leaders without argument. Patrol Leaders will not give directions to members of other patrols unless they have been left in charge of that group. Level 1.
18. No fires in or near tents. Level 1.
19. Scouts will not play with the campfire. First warning LEVEL 1, second warning LEVEL 2, and scout will be sent home on third offense.
20. No scout will engage in any activity on or around water without the permission of a registered adult troop member. Scout will be sent home. Minimum Level 2.
21. Obscene language, obscene gestures and subjects deemed inappropriate by adult leaders will not be tolerated. Level 2.
22. Hazing, malicious teasing, or putdowns will not be tolerated. Level 1.

23. Fighting will not be tolerated for any reason. All parties will be subject to Level 1 or Level 2 discipline, depending on the seriousness of the fight.
24. Scouts will not leave campsite without checking with the person in charge. The scout will tell the person in charge exactly where and why he is going and exactly when he will be back. Level 1 or Level 2.
25. Cooking items will be cleaned and stored right after meals and prior to starting any other activity. Level 1
26. Wild animals will be left alone. Level 1.
27. BSA Youth Protection guidelines are to be followed at all times. Level 3

## **Communication**

As in any organization, communication is essential. We have a website which contains all information on troop activities and upcoming events. We currently have a Troop Calendar showing upcoming events, camp outs, activities, parents meetings, etc. Most information is announced at the weekly troop meeting; consequently, regular attendance is important.

E-mail will be the primary means of communication for the Troop. This requires parents and scouts to check their e-mail on a regular basis (daily) and to provide the Troop with a current e-mail address. For short notice communications, adult leaders will contact other adult leaders. The Senior Patrol Leader will contact the individual Patrol Leaders who will, in turn, contact members of their patrol.

## **Summary**

Please keep this Troop Guide handy for easy reference. If you have any questions, scouts can call their Patrol Leader or any other member of the junior leader staff. Parents can contact any adult leader.

If you don't know, ask!

This guide booklet was meant to be a brief summary of "need to know" items. If we have forgotten something, feel free to contact any of the adult staff.

## **Adult troop leaders:**

Scoutmaster, Ray Habib: 513-377-8613  
Assistant Scoutmaster, Mike Willis: 513-295-5294  
Assistant Scoutmaster, Sharon Pekto-Bunny: 513-379-1715  
Assistant Scoutmaster, Andy Maxwell: 513-247-0010  
Assistant Scoutmaster & O.A. Rep., Shiga Ota 513-519-6641  
Assistant Scoutmaster, Bob Stucker: 513-793-0620  
Assistant Scoutmaster, Dave Trickey  
Committee Chairman, Will Brady: 513-324-9052  
Treasurer, Ed Rubeo: 513-984-9145  
Advancement Chair, Alison Main: 513-984 1627

**Please remove this page, sign and return to the Advancement Chair:**

I have read "Your Guide to Troop 258" and agree to abide by Troop 258 policies, practices and the troop rules of conduct.

Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Scout \_\_\_\_\_ Date \_\_\_\_\_

**Adult volunteer opportunities:** Please check the ones you might be interested in

- \_\_\_ Assistant Scoutmasters (work with scouts)
- \_\_\_ Troop Committee (business of the troop)
- \_\_\_ Outdoors Activities (campouts, summer camp, field day, high adventure)
- \_\_\_ Fundraising (Rummage Sale, Montgomery Directory)
- \_\_\_ Court of Honor help (planning, setup)
- \_\_\_ Advancement help (forms, recordkeeping)
- \_\_\_ Attending monthly District Roundtable
- \_\_\_ Recruiting New Scouts (working with Cub Scouts)
- \_\_\_ Equipment (inventory, maintenance, purchasing)
- \_\_\_ Chaplain (prayers, religious ceremony, religious awards)
- \_\_\_ Bus Driver (we will get you licensed)
- \_\_\_ Other \_\_\_\_\_